SAMPLE CLUB CONTEST MASTER SCRIPTS

Introduction

It’s CONTEST TIME!  There is so much to do.  You want the event to run smoothly. Is your Contest Master (Toastmaster for the contest) prepared? Will he/she know what to say, and when to say it?

To help your Contest Master, and your Contest Chair ensure that the event runs smoothly, we have prepared a sample script for each of the four standard contests. These can be read as written, or modified as needed.

We have organized the sample scripts below as follows:

- Script #1  PRESIDING OFFICER SCRIPT To Open the Event
- Script #2  PRESIDING OFFICER SCRIPT To Close the Event
- Script #3  CONTEST MASTER SCRIPT To Open The Contest
- Script #4  CONTEST MASTER SCRIPT To Return From Intermission
- Script #5  CONTEST MASTER SCRIPT To Conclude The Contest
- Script #6  CONTEST MASTER SCRIPT - TABLE TOPICS Contest
- Script #7  CONTEST MASTER SCRIPT - EVALUATIONS Contest
- Script #8  CONTEST MASTER SCRIPT - INTERNATIONAL SPEECH Contest
- Script #9  CONTEST MASTER SCRIPT - HUMOROUS SPEECH Contest

The best way to use this sample is to “cut and “paste” the needed sections, such as:

- Presiding Officer Script to Open Event
- Contest Master Script – Open Contest
- Contest Master Script – Evaluations Contest
- Contest Master Script – Return from Intermission
- Contest Master Script – Humorous Speech Contest
- Contest Master Script – Conclude contest
- Presiding Officer Script to conclude event

General Instructions to CONTEST MASTER: Please read over the script in its entirety before beginning the contest. Attend the briefing of contestants to get their speaking order and title of their speeches. There is space provided within the text of the scripts to note that information. Please be sure to get the correct pronunciation of the contestants’ names. Spell it as it sounds, if necessary, in your script.
Script #1  PRESIDING OFFICER SCRIPT TO OPEN THE EVENT

1. Call To Order by Sergeant at Arms
   - Pledge / Invocation or Mission Statement

2. Introduce Presiding Officer
   - Welcome, Opening Remarks
   - Recognize dignitaries in audience
   - Announcements
   - Club Business

3. Introduce Contest Master.

   ___    ___    ___   ___    ___    ___   ___    ___    ___    ___    ___    ___    ___    ___      

   (proceed to Contest Master script)
1. Present Certificates of Appreciation
   - Contest Master
   - Contest Chair and Planning Committee

2. Invite District Officers for final comments and announcements
   - Reminder of next level contest

3. Thank guests

4. Closing remarks

5. ADJOURN
To Open The Contest

CONTEST MASTER

1. Welcome all to contest.

2. Open with a brief 2 – 3 minute remark or story

3. Make the following announcements:
   
a. Anyone with a pager or cellular phone should place it on silent alarm or check it at the registration desk and you will be notified if paged.

b. No flash photography of the contestants will be allowed during the contest. There will be photo opportunities later.

c. Once the contest has begun, the Sgt. at Arms will secure the doors, members of the audience are asked to refrain from leaving or entering the room during the contest. After the contest, no one will be permitted to leave the room until all ballots are collected.

4. State - As a reminder, the First Place winners will represent our Club in the Area #____ Contest to be held on (date)________________ at (location, time)________________________. The winners of the Area #____ Contest will advance to the Division F contest to be held (date)________________ at (location, time)________________________. The winners of the Division contest will go to the DISTRICT ___ contest at the District Conference on (date)________________ at (location, time)________________________. More information on both these contests will be provided later.

   We encourage all our club members to join us at each of these contests and support our winners.

   ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___

   (proceed to Contest Master script for Speech Contest)
CONTEST MASTER

1. Call the Contest Back to Order.

2. Open with a **brief 2 – 3 minute** remark or story

3. **Make the following announcements:**
   
a. Anyone with a pager or cellular phone should place it on silent alarm or check it at the registration desk and you will be notified if paged.

b. No flash photography of the contestants will be allowed during the contest. There will be photo opportunities later.

c. Once the contest has begun, the Sgt. at Arms will secure the doors, members of the audience are asked to refrain from leaving or entering the room during the contest. After the contest, no one will be permitted to leave the room until all ballots are collected.

4. **State** - As a reminder, the First Place winners will represent our Club in the Area #_____ Contest to be held on (date) __________ at (location, time) __________. The winners of the Area #_____ Contest will advance to the Division F contest to be held (date) __________ at (location, time) __________. The winners of the Division contest will go to the DISTRICT ___ contest at the District Conference on (date) __________ at (location, time) __________. More information on both these contests will be provided later.

We encourage all our club members to join us at each of these contests and support our winners.

___    ___    ___   ___    ___    ___   ___    ___   ___

(Proceed to Contest Master script for Speech Contest)
CONTEST MASTER

(AFTER BOTH CONTESTS ARE COMPLETED)

Contestant Interview-

1. **Ask** - contestants to join you, in the order of appearance.

2. **Ask** - for applause as they approach stage.

   **Begin with EVALUATIONS PARTICIPANTS.** Present certificate, and ask each the same question. If time is short, perhaps just ask how long they have been in Toastmasters and why they competed in the contest.

   **Introduce HUMOROUS SPEECH PARTICIPANTS.** Present certificate, and ask each the same question. If time is short, perhaps just ask how long they have been in Toastmasters and why they competed in the contest.

3. (IF Chief Judge has not returned with the results)

   a. Invite any current District Officers to make comments, announcements

   b. Invite Presiding Officer to make comments, announcements.

4. **Ask** Club Presiding Officer (and any District Officer) to present trophies.

5. **State** - As a reminder, the First Place winners will represent our Club in the Area #____ Contest to be held on (date)____________ at (location, time)____________________________. The winners of the Area #_____ Contest will advance to the Division F contest to be held (date)____________________________ at (location, time)____________________________. The winners of the Division contest will go to the DISTRICT ___ contest at the District Conference on (date)____________________________ at (location, time)____________________________. More information on both these contests will be provided later.

   We encourage all our club members to join us at each of these contests and support our winners.

5. **Announce Winners of EVALUATIONS / TABLE TOPICS CONTEST**, beginning with second place and finally the first place contestant.

6. **Announce Winners of INTERNATIONAL / HUMOROUS SPEECH CONTEST**, beginning with second place and finally the first place contestant.
7. (OPTIONAL) **Announce winners of 50/50 Raffle or Silent Auction (or similar fundraiser event)**

8. Make Closing Remarks.

9. Return control to presiding officer.

   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

   (Proceed to Presiding Officer script to Close Event)
Script #6  CONTEST MASTER SCRIPT - TABLE TOPICS CONTEST

1. **State**: We will now begin our TABLE TOPICS CONTEST.

2. **State**: The purposes of the Table Topics Contest are:
   
   ◊ To provide an opportunity to learn by observing the more proficient speakers who have benefited from their Toastmasters training.
   
   ◊ To encourage development of impromptu and/or extemporaneous speaking skills and to recognize the best as encouragement to all.
   
   ◊ To recognize the best as encouragement to all.

3. **State** – For this contest, only the first contestant will remain in the room. The rest of the contestants will be escorted from the room by the Sergeant at Arms. Each competitor may stay in the room after he or she completes the competition.

4. **ASK** – will all Table Topics Contestants please raise your hands?

   *(Count the contestants to ensure that all contestants are in the room.)*

5. **State** – All of the contestants are in the room and have been briefed.

6. **State** – Each contestant will be introduced by announcing the contestant’s name – then the Table Topics Question, repeating the Table Topics Question and then the contestant’s name.

7. Responses will be one to two minutes long. A contestant who speaks for less than one minute or more than two minutes 30 seconds will be disqualified.

8. Upon being introduced, the contestant shall proceed immediately to the speaking position. Timing will begin with the contestant’s first definite verbal or nonverbal communication with the audience. This usually will be the first word uttered by the contestant, but would include any other communication such as sound effects, a staged act by another person, etc.

9. The green light will be turned on at one minute and will remain on for thirty seconds. The amber light will be turned on at one minute-thirty seconds and remain on for thirty seconds. The red light will be turned on at two minutes and remain on until the presentation is concluded. No signal shall be given for the overtime period.

10. There will be one minute of silence between contestants, during which the judges will mark their ballots. There will be a second minute of silence after the last contestant.
11. Protests will be limited to judges and contestants. Any protest must be lodged with the chief judge and/or contest chairman prior to the announcement of the winner and alternates. The contest chairman shall notify the contestant of a disqualification regarding originality or eligibility prior to that announcement before the meeting at which the contest took place is adjourned.

12. The only issue that can be protested is lack of originality. If any judge or contestant has a protest regarding originality, notify the chief judge while the ballot counters are collecting the ballots. (The chief judge will be standing in the back of the room.) We will not be escorting the contestants and judges out of the room to ask whether there are any protests.

13. State - The speaking order for the contest was determined earlier this evening by having our contestants draw for position. The order for the contest will be:

(Note – At This Time Read The Name And Position Number Of The Contestants.)

1. Name ____________________________________________
2. Name ____________________________________________
3. Name ____________________________________________
4. Name ____________________________________________
5. Name ____________________________________________
6. Name ____________________________________________

14. Ask – Are there any questions from the contestants or officials before we get started?

15. State - We will now begin the Table Topics Contest. Our first contestant will be: - (Refer to list above.)

16. Ask –Mister/Madam Timekeeper, AT THIS TIME, PLEASE signal me at the end of the one-minute of silence
The Sgt. at Arms will prepare the first contestant during this one minute of silence, and escort the other contestants to a soundproofed area.

17. Introduce the contestant:
Contestant #____, (Name) - (Question) - (Question) - (Name) .
(question): ________________________________________________
18. **(After each contestant):** There will be one minute of silence between contestant for the judges to mark their ballots. Sergeant at Arms, please prepare the next contestant.

19. **(After the final contestant)** There will be one minute of silence for the judges to mark their ballots.

20. **State** - There will be an ADDITIONAL One Minute Silence for judges to complete their ballots for collection.

21. **Ask** - Are there any ballots not yet picked up?

   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

(If Another Contest is to be held)

22. **State** – At this time we will have a ____ minute break. Please return by __________ (time).

   (Proceed to Contest Master script for Return from Intermission)

   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

(After All Contests have been held)

   (Proceed to Contest Master script for Conclude Contest)
1. **State:** We will now begin our EVALUATIONS CONTEST.

2. **State:** The purposes of the Evaluations Contest are:
   - To encourage development of evaluation skills.
   - To recognize the best as encouragement to all.
   - To provide an opportunity to learn by observing the more proficient evaluators who have benefited from their Toastmasters training.

3. **State** – For this contest, only the first contestant will remain in the room. The rest of the contestants will be escorted from the room by the Sergeant at Arms. Each competitor may stay in the room after he or she completes the competition.

4. **ASK** – will all Evaluations Contestants please raise your hands?
   
   *(Count the contestants to ensure that all contestants are in the room.)*

5. **State** – All of the contestants are in the room and have been briefed.

6. **State** - We will begin with a “test speaker” who will present a prepared 5 to 7 minute speech. Contestants may make preparatory notes during the test speech using materials of your choice. At the conclusion of the test speech, all contestants shall leave the room. You then have five minutes to prepare your evaluation using materials of your choice. Timing and preparation supervision shall be under the control of the contest sergeant-at-arms. After five minutes have elapsed no further preparation shall be allowed and with the exception of the first contestant, who shall be called back as the first evaluator, all contestants shall hand all written materials to the contest sergeant-at-arms. Preparation material shall be handed back to contestants as each contestant is introduced to present the evaluation.

7. Each contestant will be introduced only by his or her contestant number and name. I will then repeat his or her contestant name and number.

8. Evaluations shall be from two to three minutes. Contestants who speak for less than one minute 30 seconds or more than three minutes 30 seconds will be disqualified.

9. Timing will begin with the contestant’s first definite verbal or non-verbal communication with the audience. This usually will be the first word uttered by the contestant, but would include any other communication such as sound effects, a staged act by another person, or similar.

10. The green light will be turned on at two minutes and will remain on for 30 seconds. The amber light will be turned on at two minutes and thirty seconds and remain on for 30 seconds. The red light will be turned on at three minutes and remain on until
the evaluation is concluded. No audible device, such as a buzzer, shall be used for the overtime period.

11. Any sightless contestant may request and must be granted a form of warning signal of his or her own choosing, which may be an audible device. The contestant must provide any special device required for such signal.

12. In the event of technical failure of the signal, a speaker is allowed 30 seconds extra overtime before being disqualified.

13. There will be one minute of silence between contestants, during which the judges will mark their ballots.

14. Protests will be limited to judges and contestants. Any protest must be lodged with the chief judge and/or contest chairman prior to the announcement of the winner and alternates. The contest chairman shall notify the contestant of a disqualification regarding eligibility prior to that announcement before the meeting at which the contest took place is adjourned.

15. Any protest should be notified to the chief judge while the ballot counters are collecting the ballots. (The chief judge will be standing in the back of the room.) We will not be escorting the contestants and judges out of the room to ask whether there are any protests.

All contestants except the first will remain outside the room until they are called by the Sergeant at Arms.

16. **State** – We will now begin our contest with our Test Speaker.

Our Test Speaker today is __________________________. The title of his/her speech is

__________________________________________________________.

Repeat title: _______________________________________________.

Repeat name_________________________________________________.

*(At conclusion of test speech, lead applause for Test Speaker)*

17. **State** – At this time, all Evaluations Contestants will be escorted from the room by the Sergeant at Arms. They will have five (5) minutes to write down any notes and make any preparations. At the end of that 5 minutes, the Sergeant at Arms will collect the notes from ALL contestants EXCEPT the first contestant.

18. **(After the Sergeant at Arms returns and closes the door)**, **Ask** – Mister/Madam Timekeeper, Please signal me at the end of the FIVE MINUTES.
19. **State** – At this time we will recognize our Test Speaker. You may also get some refreshments. We do ask that you NOT LEAVE the room while the contestants are outside.

**Test Speaker Interview**

20. **Ask** the Test Speaker to join you. Lead the applause as (s)he approaches the stage.

Present certificate of appreciation to the Test Speaker. Ask one question. If time is short, perhaps just ask how long (s)he has been in Toastmasters and why (s)he joined and why. You may ask why (s)he agreed to be the Test Speaker and if she had competed in the past.

*(When the Timer signals that five minutes has elapsed)*

21. **State** – at this time we will begin the Evaluations Contest. We ask you to take your seats. Sergeant at Arms, please take the notes from all contestants except the first contestant, and to bring only the first contestant into the room.

22. **State** - The speaking order for the contest was determined earlier this evening by having our contestants draw for position. The order for the contest will be:

**READ ONLY THE NAME AND NUMBER OF THE CONTESTANTS AT THIS TIME.**

1. Name ______________________________________________________
2. Name ______________________________________________________
3. Name ______________________________________________________
4. Name ______________________________________________________
5. Name ______________________________________________________
6. Name ______________________________________________________

23. **State** - Each contestant will be introduced only by his or her contestant number and name. I will then repeat his or her contestant name and number.

24. **Ask** – Mister/Madam Timekeeper, please signal me at the end of the one-minute of silence.
25. **State** - We will now begin the Evaluations Contest. Our first contestant is: - (OR Refer to list above.)

1. Name ________________________________
2. Name ________________________________
3. Name ________________________________
4. Name ________________________________
5. Name ________________________________
6. Name ________________________________

26. **Introduce the contestant:**

   Contestant #____, (Name) - (Name) - Contestant #____

27. **(After each contestant):** There will be one minute of silence between contestant for the judges to mark their ballots. Sergeant at Arms, please prepare the next contestant.

28. **(After the final contestant)** There will be one minute of silence for the judges to mark their ballots.

29. **State** - There will be an ADDITIONAL One Minute Silence for judges to complete their ballots for collection.

30. **Ask** - Are there any ballots not yet picked up?

   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

   **(IF Another Contest is to be held)**

31. **State** – At this time we will have a ____ minute break. Please return by _________ (time).

   (Proceed to Contest Master script for Return from Intermission)

   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

   **(After All Contests have been held)**

   (Proceed to Contest Master script for Conclude Contest)
1. **Open with a brief 2 – 3 minute** remark or story

2. **State**: The purposes of the International Speech Contest are:
   - provide an opportunity for speakers to improve their speaking abilities
   - recognize the best as encouragement to all
   - and, provide an opportunity for us to learn by observing the more skilled speakers who have benefited from their Toastmasters training.

   We will conduct this contest using the same procedure as Toastmasters International uses in conducting the International Speech Contest.

   The judges, contestants, functionaries, and sergeants-at-arms have been fully briefed on the rules. The contestants have been informed of the location of the timing lights.

3. **State** – For this contest, all Contestants may remain in the room.

4. **ASK** – will all International Speech Contestants please raise your hands?

   *(Count the contestants to ensure that all contestants are in the room.)*

5. **State** – All of the contestants are in the room and have been briefed.

6. **State** - Each contestant will be introduced by announcing the contestant’s name, speech title, speech title, and contestant’s name.

7. Speeches shall be from five to seven minutes long. A contestant who speaks for less than four minutes 30 seconds or more than seven minutes 30 seconds will be disqualified.

8. Upon being introduced, the contestant shall proceed immediately to the speaking position. Timing will begin with the contestant’s first definite verbal or nonverbal communication with the audience. This usually will be the first word uttered by the contestant, but would include any other communication such as sound effects, a staged act by another person, etc.

9. The green light will be turned on at five minutes and will remain on for one minute. The amber light will be turned on at six minutes and remain on for one minute. The red light will be turned on at seven minutes and remain on until the speech is concluded. No signal shall be given for the overtime period.
10. There will be one minute of silence between contestants, during which the judges will mark their ballots. There will be a second minute of silence after the last contestant.

11. Protests will be limited to judges and contestants. Any protest must be lodged with the chief judge and/or contest chairman prior to the announcement of the winner and alternates. The contest chairman shall notify the contestant of a disqualification regarding originality or eligibility prior to that announcement before the meeting at which the contest took place is adjourned.

12. The only issue that can be protested is lack of originality. If any judge or contestant has a protest regarding originality, notify the chief judge while the ballot counters are collecting the ballots. (The chief judge will be standing in the back of the room.) We will not be escorting the contestants and judges out of the room to ask whether there are any protests.

13. **State** - The speaking order for the contest was determined earlier this evening by having our contestants draw for position. The order for the contest will be:

   (NOTE – AT THIS TIME ONLY READ CONTESTANTS NAMES AND POSITION NUMBERS)

   1. Name __________________________________________
   2. Name __________________________________________
   3. Name __________________________________________
   4. Name __________________________________________
   5. Name __________________________________________
   6. Name __________________________________________

14. **State** - Each contestant will be introduced only by their name, the title of their speech. I will then repeat the title of their speech and their name, once again.

15. **Ask** – Are there any questions from the contestants or officials before we get started?

16. **State** - We will now begin the International Speech Contest.

17. **Ask** – Mister/Madam Timekeeper, PLEASE signal me at the end of the one-minute of silence.

   The Sgt. at Arms will prepare the first contestant during this one minute of silence.
18. Our first contestant is:

1. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

2. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

3. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

4. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

5. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

6. **Name** ___________________________________________________________
   Speech Title _______________________________________________________

19. *(After each contestant)*: There will be one minute of silence between contestant for the judges to mark their ballots. Sergeant at Arms, please prepare the next contestant.

20. *(After the final contestant)*, There will be one minute of silence between contestant for the judges to mark their ballots.

   *(After the first minute of silence)* There will be an ADDITIONAL One Minute Silence for judges to complete their ballots for collection.

21. **Ask** - Are there any ballots not yet picked up?

    ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___
(IF Another Contest is to be held)

22. **State** – At this time we will have a ____ minute break. Please return by _________ (time).

   (Proceed to Contest Master script for Return from Intermission)

   ___    ___    ___   ___    ___    ___   ___    ___    ___    ___    ___    ___

(After All Contests have been held)

   (Proceed to Contest Master script for Conclude Contest)
1. **Open with a brief 2 – 3 minute** remark or story

2. **State:** The purposes of the Humorous Speech Contest are:
   - To provide an opportunity for speakers to improve their speaking abilities and to recognize the best as encouragement to all.
   - To provide an opportunity to learn by observing the more proficient speakers who have benefited from their Toastmasters training.
   - To recognize the value of humor in speaking.

We will conduct this contest using the same procedure as Toastmasters International uses in conducting the Humorous Speech Contest.

The judges, contestants, functionaries, and sergeants-at-arms have been fully briefed on the rules. The contestants have been informed of the location of the timing lights.

3. **State** – For this contest, all Contestants may remain in the room.

4. **ASK** – will all Humorous Speech Contestants please raise your hands?

   *(Count the contestants to ensure that all contestants are in the room.)*

5. **State** – All of the contestants are in the room and have been briefed.

6. **State** - Each contestant will be introduced by announcing the contestant’s name, speech title, speech title, and contestant’s name.

7. Speeches shall be from five to seven minutes long. A contestant who speaks for less than four minutes 30 seconds or more than seven minutes 30 seconds will be disqualified.

8. Upon being introduced, the contestant shall proceed immediately to the speaking position. Timing will begin with the contestant’s first definite verbal or nonverbal communication with the audience. This usually will be the first word uttered by the contestant, but would include any other communication such as sound effects, a staged act by another person, or the like.

9. The green light will be turned on at five minutes and will remain on for one minute. The amber light will be turned on at six minutes and remain on for one minute. The red light will be turned on at seven minutes and remain on until the speech is concluded. No signal shall be given for the overtime period.
10. There will be one minute of silence between contestants, during which the judges will mark their ballots. There will be a second minute of silence after the last contestant.

11. Protests will be limited to judges and contestants. Any protest must be lodged with the chief judge and/or contest chairman prior to the announcement of the winner and alternates. The contest chairman shall notify the contestant of a disqualification regarding originality or eligibility prior to that announcement before the meeting at which the contest took place is adjourned.

12. The only issue that can be protested is lack of originality. If any judge or contestant has a protest regarding originality, notify the chief judge while the ballot counters are collecting the ballots. (The chief judge will be standing in the back of the room.) We will not be escorting the contestants and judges out of the room to ask whether there are any protests.

13. **State** - The speaking order for the contest was determined earlier this evening by having our contestants draw for position. The order for the contest will be:

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<tr>
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<th>Name</th>
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<td>1.</td>
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<td>6.</td>
<td>Name</td>
</tr>
</tbody>
</table>

**(NOTE – AT THIS TIME ONLY READ CONTESTANTS NAMES AND POSITION NUMBERS)**

14. **State** - Each contestant will be introduced only by their name, the title of their speech. I will then repeat the title of their speech and their name, once again.

15. **Ask** – Are there any questions from the contestants or officials before we get started?

16. **State** - We will now begin the Humorous Speech Contest.

17. **Ask** – Mister/Madam Timekeeper, PLEASE signal me at the end of the one-minute of silence.

   The Sgt. at Arms will prepare the first contestant during this one minute of silence.
18. Our first contestant is:

1. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

2. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

3. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

4. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

5. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

6. **Name** ___________________________________________________
   
   Speech Title ________________________________________________

19. **(After each contestant):** There will be one minute of silence between contestant for the judges to mark their ballots. Sergeant at Arms, please prepare the next contestant.

20. **(After the final contestant),** There will be one minute of silence between contestant for the judges to mark their ballots.

   **(After the first minute of silence)** There will be an ADDITIONAL One Minute Silence for judges to complete their ballots for collection.

21. **Ask -** Are there any ballots not yet picked up?

   ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___  ___
(IF Another Contest is to be held)

22. **State** – At this time we will have a ____ minute break. Please return by _________ (time).

    (Proceed to Contest Master script for Return from Intermission)

    ___    ___    ___   ___    ___    ___   ___    ___    ___   ___    ___    ___   ___

(After All Contests have been held)

    (Proceed to Contest Master script for Conclude Contest)